

VRIS UPDATE

Fiscal Policy Updates Effective 3/4/2009 Number 210

SUMMARY OF UPDATES

The following fiscal policies have been updated:

TSB Rental Policy

A sample log and rules for completing the log have been added.
A link was added to the most current rates for TSB rentals.

Federal Fiscal Year End Guidelines

Goods/Services - Clarified that authorizations done in September should assign the goods/services to the correct fiscal.

Invoice Standards/Supported Employment

Clarified in both chapters that invoices for SE must show the average # of hours worked per week during the month before the invoice.

Case Service Procurement Chapter

Added under Program Purchase that prepaid cards such as gift cards or gas cards cannot be purchased and given to a consumer for use in purchasing goods or services.

Medicaid Rates

Based on recent information from HHS, rates for Neuropsychs have been added and rates for Hearing Aid Fees have been updated.

No Show Policy

A new policy on paying for services when a consumer does not show up for an appointment.

VRIS POSTING

The TSB Rental Policy can be found in Program Manual, Operations, NIS Information.

The other policies can be found in the Program Manual, Operations, QUEST Financial.

The TSB log can be found in Printed/Marketing Materials, Administrative Forms, TSB Log.

TEAM COMMUNICATION

Office Directors should discuss the changes to the policies with staff.

LEADERSHIP CONTACT

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